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| **Sophia-Antipolis, 08 October 2015**  **Invitation to the Ad Hoc EHEALTH workshop meeting**  **On 20 November 2015 in Sophia Antipolis Link to registration & meeting documents**  [**http://webapp.etsi.org/MeetingCalendar/MeetingDetails.asp?mid=17098**](http://webapp.etsi.org/MeetingCalendar/MeetingDetails.asp?mid=17098) | | | |
| Dear Colleagues,  On behalf of Suno.Wood (sunowood@mac.com)Convenor of [eHEALTH](http://portal.etsi.org/portal/server.pt/community/eHEALTH/304), ETSI has the pleasure of informing you of the arrangements for the above-mentioned meeting. | | |
| **Address of the meeting** | | | ETSI Main Building650 Route des Lucioles 06921 Sophia Antipolis FrancePhone: +33 492 94 42 00 (switchboard) Fax: +33 493 65 47 16  Check room allocation on display screens.  Building open hours 8 am to 8 pm (local French time) |
| **mEETING SCHEDULE** | | | The meeting will start on **20 November 2015** at **09:30**  The meeting will end on **the same day** at **17:30**  Distribution of badges will start ½ hour before the start of the meeting |
| **REGISTRAtion** | | | Please use this link to [REGISTER](http://webapp.etsi.org/meetingcalendar/MeetingDetails.asp?mid=17098) asap.  Non ETSI members are usually not permitted to attend ETSI meetings unless authorized by the Chairman. Please collect your badge at the registration desk or (in case of late arrival) at the reception. |
| **VISa** | | | Delegates who require a personal invitation letter for their visa application should fill in the form available at: <http://portal.etsi.org/meetings/visa/visa.htm> |

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| **Documents for the meeting** | | Reserve contribution numbers [HERE](http://portal.etsi.org/ngppapp/ContributionCreationType.aspx?MEETING_ID=16135&Tbid=696&Param=V2KC5qdaNxJKJLPPdr6T8)  Note that contributions assigned to this meeting can be retrieved from the meeting details page or in docbox.  If in doubt or if your company is not an ETSI member contact [Patrick guillemin](mailto:patrick.guillemin@etsi.org) |
| **ELECTRONIC WORKING** | | You may log onto the ETSI network. For assistance please follow the instructions in this link: <http://portal.etsi.org/helpdesk/>(click on "Network Facilities" in menu). |
| **Power and plugs** | | Voltage 220 V French style plug |
| **SEcurity & RESPECT RULES** | | Please note that ETSI cannot be held responsible for any loss of or damage to equipment so you should keep your personal belongings with you at all times. Locks for laptops are available at Helpdesk.  Delegates should wear their badges at all times while they are in ETSI. |
| **Local information** | | [Map of the area, hotels, car rental etc.](http://portal.etsi.org/meetings/home.asp) |
| **Disabled people** | | Contact [MeetingsFacilities@etsi.org](mailto:MeetingsFacilities@etsi.org) if you need special care on-site (wheelchair access etc.) |
| **Support on-site** | | Meeting Support at + 33 (0)4 92 94 42 00 [MeetingsFacilities@etsi.org](mailto:MeetingsFacilities@etsi.org) |
| I look forward to seeing you in Sophia Antipolis.  Yours sincerely,  Patrick Guillemin  eHEALTH Technical Officer | | |