



Sophia-Antipolis, 21 November 2018

**Invitation to the ARF#05 Meeting  
25 January 2019 in London**

Dear Colleague,

On behalf of MURIEL DESCHANEL, Chair of ETSI ISG ARF, ETSI has the pleasure of informing you of the arrangements for the above-mentioned meeting hosted by London & Partners in London, UK.

<b>ADDRESS OF THE MEETING</b>	<p><b>Address</b> London &amp; Partners 6<sup>th</sup> Floor, 2 More London Riverside London SE1 2RR</p> <p>Contact person: Ms Martina Heinsohn, Phone: +44 (0)7825 785 570 email: <a href="mailto:mheinsohn@londonandpartners.com">mheinsohn@londonandpartners.com</a></p>
<b>MEETING SCHEDULE</b>	<p><b><u>ISG ARF WORKSHOP#3</u></b> The open workshop will start on <b>25 January 2019</b> at <b>09:00 UTC</b> and end on <b>the same day</b> at <b>12:00 UTC</b>.</p> <p><b><u>ARF#05 plenary meeting</u></b> The meeting will start on <b>25 January 2019</b> at <b>13:30 UTC</b> and end on <b>the same day</b> at <b>18:00 UTC</b>. Distribution of badges will start 15 mins before the start of the meeting.</p>
<b>REGISTRATION</b>	<p><b><u>ISG ARF WORKSHOP#3</u></b> Please use this link to <a href="#">REGISTER</a> prior to the ISG ARF Workshop#3.</p> <p><b><u>ARF#05 plenary meeting</u></b> Please use this link to <a href="#">REGISTER</a> prior to the ARF#05 meeting. Individuals which organization has not signed the relevant ISG Agreement are not allowed to attend ISG meetings unless duly invited as Guest by the ISG Chairman for a time limited period. Please collect your badge at the registration desk.</p>
<b>DOCUMENTS FOR THE MEETING</b>	<p>Contribution numbers may be reserved <a href="#">HERE</a> Note that contributions assigned to this meeting can be retrieved from the <a href="#">Portal meeting details page</a> or from the relevant folder in <a href="#">Docbox</a>. Contributions upload after <b>18 January 2019 00:00 UTC</b> will be flagged as <b>“Late”</b>. In case of doubt, please contact <a href="mailto:sylwia.korycinska@etsi.org">sylwia.korycinska@etsi.org</a></p>
<b>ELECTRONIC WORKING</b>	<p>London &amp; Partners will provide free Wifi access for every participant.</p>
<b>POWER AND PLUGS</b>	<p>Voltage 230 V, plug type G. Participants need to bring their own adapters.</p>
<b>SECURITY &amp; RESPECT RULES</b>	<p>Please note that London &amp; Partners cannot be held responsible for any loss of or damage to equipment so you should keep your personal belongings with you at all times. Delegates should wear their badges at all times while they are at London &amp; Partners.</p>
<b>LOCAL INFORMATION</b>	<p><b><u>Access to “2 More London Riverside”</u></b></p> <ul style="list-style-type: none"><li>• <b>By plane + public transport:</b> From Heathrow Terminals 2&amp;3 take Piccadilly line (direction Cockfosters) until Green Park Station. Change to Jubilee Line (direction Stratford) until London Bridge. 7 minutes walk to “2 More London Riverside”. (74 minutes)</li><li>• <b>By public transport:</b></li></ul>

	London Underground Jubilee & Northern Lines: London Bridge Station, 7 Minutes walk to "2 More London Riverside" <b><u>A list of recommended hotels:</u></b> - <a href="#">Guoman Tower Hotel</a> , which is within walking distance to the conference site.
<b>SUPPORT ON-SITE</b>	Contact: Ms Martina Heinsohn, Phone: +44 (0)7825 785 570 email: <a href="mailto:mheinsohn@londonandpartners.com">mheinsohn@londonandpartners.com</a>

I look forward to seeing you in London.

Yours sincerely,

Sylwia KORYCINSKA  
ISG ARF Technical Offcier