


## Invitation to the ETSI ISG CIM #10 Plenary Meeting from 10 to 12 December 2018 in Sophia Antipolis, France

Link to registration & meeting documents

[https://portal.etsi.org/webapp/MeetingCalendar/MeetingDetails.asp?m\\_id=35052](https://portal.etsi.org/webapp/MeetingCalendar/MeetingDetails.asp?m_id=35052)

Dear Colleague,

On behalf of Lindsay Frost ( [Lindsay.Frost@neclab.eu](mailto:Lindsay.Frost@neclab.eu) ) Chairman of ETSI ISG CIM (cross-cutting Content Information Management), ETSI has the pleasure of informing you of the arrangements for the **10th** Plenary Meeting.

<b>ADDRESS OF THE MEETING</b>	<b>ETSI Main Building, IRIS G4</b> (Check room allocation on display screens) 650 Route des Lucioles, 06921 Sophia Antipolis, France Phone: +33 492 94 42 00 (switchboard) Fax: +33 493 65 47 16 Building open hours 7.30 am to 8 pm (local French time)
<b>MEETING SCHEDULE</b>	The ISG CIM #10 Plenary meeting will <b>start</b> on Monday <b>10 December 2018</b> at <b>14:00</b> and <b>end</b> on Wednesday <b>12 December 2018</b> at <b>16:00</b> Distribution of badges will start ½ hour before the start of the meeting
<b>G2M DETAILS</b>	G2M/Telco details will be shared by email with the registered remote participants right before the meeting start on <b>Monday</b> 10 December at 14:00
<b>REGISTRATION</b>	Please use the link above to <a href="#">REGISTER</a> asap. Non ETSI members are usually not permitted to attend ETSI meetings unless authorized by the Chairman. <b>Registered ETSI ISG CIM Participants are asked to pay the meeting fee in advance.</b> Please collect your badge at the reception after 13:30 and wear it while inside ETSI.
<b>VISA</b>	Delegates who require a personal invitation letter for their visa application should contact the ETSI Technical Officer Patrick Guillemin ( <a href="mailto:Patrick.Guillemin@etsi.org">Patrick.Guillemin@etsi.org</a> )
<b>DOCUMENTS FOR THE MEETING</b>	Reserve your contribution numbers <a href="#">HERE</a> . Submit your documents for the meeting at least 1 week in advance please. Note that contributions assigned to this meeting can be retrieved from the meeting details page or in docbox. If in doubt or if your company is not an ETSI member contact Patrick Guillemin <a href="mailto:Patrick.Guillemin@etsi.org">Patrick.Guillemin@etsi.org</a>
<b>ELECTRONIC WORKING</b>	Internet access will be provided by ETSI to the registered delegates.
<b>POWER AND PLUGS</b>	220-230V AC Type F plugs (France) 
<b>SECURITY &amp; RESPECT RULES</b>	Please note that ETSI cannot be held responsible for any loss of or damage to equipment so you should keep your personal belongings with you at all times. Locks for laptops are available at Helpdesk. Delegates should wear their badges at all times while they are in ETSI.
<b>LOCAL INFORMATION</b>	<a href="#">Map of the area, hotels, car rental etc.</a>
<b>DISABLED PEOPLE</b>	Contact <a href="mailto:Meetings@etsi.org">Meetings@etsi.org</a> if you need special care on-site (wheelchair access etc.)
<b>SUPPORT ON-SITE</b>	Meeting Support at + 33 (0)4 92 94 42 56 <a href="mailto:Meetings@etsi.org">Meetings@etsi.org</a>

We look forward to seeing you in ETSI Headquarters, at Sophia Antipolis.

Yours sincerely,  
 Patrick Guillemin  
 Lindsay Frost