



Sophia Antipolis, November 21st, 2019

To Members of MSGTFES

**Invitation to the MSGTFES#65 Meeting
From 20th January 2020 to 23rd January 2020 in Amersfoort, Netherlands**

Dear delegates,

On behalf of Mr. Dominique Everaere (dominique.everaere@ericsson.com) Chairman of **MSGTFES** ETSI has the pleasure of informing you of the arrangements for the above-mentioned meeting.

<i>Meeting Venue</i>	<i>Meeting Support on site</i>
Agentschap Telecom (AT) , Ministry of Economic Affairs Piet Mondriaanplein 41 NL-3812 GZ AMERSFOORT The Netherlands	Jean-Paul van Assche, Jean-paul.vAssche@agentschaptelecom.nl

ADDRESS OF THE MEETING	Agentschap Telecom (AT) , Ministry of Economic Affairs Piet Mondriaanplein 41 NL-3812 GZ AMERSFOORT The Netherlands Phone: +31 50 5877 444 (switchboard) Building opening hours 08:00–18:30 (local time, CET, UTC+2)
MEETING SCHEDULE	The meeting will start on 20th January 2020 at 13:00 (CEST) and end no later than 23rd January 2020 at 16:00 (CEST). Distribution of badges will start ½ hour before the start of the meeting
REGISTRATION	☞ If you wish to attend this meeting you must register as soon as possible . Please follow the link below: https://portal.etsi.org/tb.aspx?tbid=527&SubTB=527#/registration?MtglId=37303 As the registration list is used to produce the participants list (in turn used determine voting rights) you are urged to make sure that your details are correct when you register.
VISA	Delegates who require a personal invitation letter for their visa application should contact: Jean-Paul van Assche (Jean-paul.vAssche@agentschaptelecom.nl)
DOCUMENTS FOR THE MEETING	Reserve contributions numbers and upload contributions via the ETSI portal: https://portal.etsi.org/Contribution.aspx?MeetingId=37303 Submit your contribution for the meeting at least 1 week in advance . All documents will be available on the ETSI portal at: https://portal.etsi.org/Contribution.aspx?MeetingId=37303 If in doubt or if you are not an ETSI member contact ESPsupport@etsi.org .
POWER, PLUGS AND WIFI	Voltage 230 V, type F sockets (also compatible with type C plugs) https://www.worldstandards.eu/electricity/plugs-and-sockets/
SECURITY & RESPECT	Please note that Agentschap Telecom (AT) cannot be held responsible for any loss of or damage. There is a possibility to let your belongings at the reception, which is always

RULES	locked. Delegates should wear their badges at all times while they are at AT premises. To get a badge delegates need to register with a valid ID-card or passport.
LOCAL INFORMATION	Map of the area Local hotels Tourist info: https://www.vvvamersfoort.nl/en
DISABLED PEOPLE	The meeting room and the toilets are wheelchair compliant.
SUPPORT ON-SITE	Meeting Support: Jean-Paul van Assche, Jean-paul.vAssche@agentschaptelecom.nl ,

ON-LINE ATTENDANCE	
GOTO MEETIN LINK	<p>For who cannot attend physically the meeting on 20, 21, 22 and/or 23 January 2020, please join my meeting from your computer, tablet or smartphone. https://www.gotomeet.me/ETSIMSG</p> <p>You can also dial in using your phone.</p> <p>Access Code: 358-936-357</p>
Australia: +61 2 9091 7603 Austria: +43 7 2081 5337 Belgium: +32 28 93 7002 Canada: +1 (647) 497-9373 China (Toll Free): 4008 866143 Denmark: +45 32 72 03 69 Finland: +358 942 72 0972 France: +33 187 210 241 Germany: +49 692 5736 7300 India (Toll Free): 18002669775 Ireland: +353 15 295 146 Israel (Toll Free): 1 809 453 019 Italy: +39 0 230 57 81 80	Japan (Toll Free): 0 120 242 200 Korea, Republic of (Toll Free): 00798 14 207 4828 Netherlands: +31 207 941 375 New Zealand: +64 9 282 9510 Norway: +47 21 93 37 37 Poland (Toll Free): 00 800 1124748 Portugal (Toll Free): 800 784 711 Spain: +34 932 75 1230 Sweden: +46 853 527 818 Switzerland: +41 225 4599 60 United Kingdom: +44 20 3713 5011 United States: +1 (571) 317-3116

Address:

Agentschap Telecom (AT)
Piet Mondriaanplein 41
NL-3812 GZ AMERSFOORT

Our meeting rooms in Amersfoort are situated in the very long Eempolis building at the north of the railway tracks. In the middle the buiding is connected to the railway station itself.

Take the north exit of the railway station to the Piet Mondriaanplein and turn direct left. After 50 meters you will see entrance 41-55. Once inside, the AT offices are opposite the NS training centre.

NB: The address is at Piet Mondriaanplein, not to be confused with Piet Mondriaanlaan, which is the other side of the building (where we have also offices). It is around 20 min walk from the centre of the historic city.

[Map of the area \(click\)](#)



Detail railway station

HOW TO REACH THE MEETING VENUE

By Air:

The main airport of the Netherlands is Schiphol-Amsterdam (AMS).
Schiphol Airport has its own railway station.

By Train:

Amersfoort is most conveniently reached by train.
Direct trains from Schiphol Airport will take you there in about 45 minutes
Train inquiries at: <https://www.ns.nl/en>

Train tickets can be bought in the railway station either at the counter or on ticket machines (cash and credit cards). Reservations are not needed.

Tickets can also be bought directly online, days in advance. <https://www.ns.nl/en/travel-information/buying-your-ticket-online.html> Payment is possible with Credit card.

Accommodation possibilities

See the usual booking sites.

There are 'standard' hotels like NH and Mercure located between our office and the city center, but also others in close vicinity.

Amersfoort with its historic center is a nice city of its own of some 150.000 people.
Alternatively, if you consider staying in Amsterdam (capital of the Netherlands) or Utrecht (capital of the province where Amersfoort is part of), you can reach Amersfoort from their main stations in about 35 or 15 minutes respectively.

We look forward to seeing you in Amersfoort.

Best regards,
Guillermo Vietti