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| **Title\*:** | **STF budget 2011 2nd allocation - Call for TB proposals** |
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| from **Source**\*: | ETSI |
| Contact: | Laurent Vreck  |
|  |  |
| input for **Committee**\***:** | MTS |
|  |  |
| Contribution **For\*:** | Decision |  |  |
|  | Discussion |  |  |
|  | Information | **X** |  |
|  |  |
| Submission date**\***: | 2011-03-24 |
|  |  |
| Meeting & Allocation: | **MTS#53** - Session 6: Upcoming STFs |
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**ABSTRACT:** *In the email below, the STF Support Unit Director gives detail on the procedure and the schedule to be followed by TBs willing to propose STF ToRs for the 2011 2nd allocation.*

**From:** Alberto Berrini
**Sent:** Monday 14 march 2011 14:32
**To:** OCG
**Subject:** 2nd allocation ETSI STF budget 2011 - Call for TB proposals

Dear TB Chairmen,

The Board has approved the process for the 2nd allocation of the ETSI STF budget. There are 500 k€ left in the contingency.  The decision on the allocation will be made by OCG#44 and Board#83, in June.

The following calendar will be followed to collect and assess the TB proposals:

**Until 15 May**  collect draft TB proposals for first review (see note)

**15-31 May** consistency check of draft ToR between ETSI Secretariat and TB Chairmen

**31 May**              final version of the ToR, approved by the reference TB (see note).

**2 June**               full set of proposed ToR sent for comments to the OCG and Board mailing lists

**9 June**               open “GoToMeeting” with TB Chairmen, Board STF Review Panel and other interested Board members to review the requests and prepare a proposal for the 2nd allocation of the ETSI STF budget

**14 June**             GoToMeeting” for decision restricted to Board members, if an agreement cannot be achieved in the open meeting

**15 June** proposal for the 2nd allocation of the ETSI STF budget formally submitted as OCG/Board (document for decision)

**21 June**             last review in OCG#41

**22-23 June**       Board#83 decision

Note: send all documents directly to alberto.berrini@etsi.org.

The draft ToRs will be uploaded on the [OCG docbox](http://docbox.etsi.org/OCG/OCG/STF_2011_2nd_alloc/) (folder “STF\_2011\_2nd\_alloc”) for consultation and comments by the OCG and Board, for all the duration of the process.  The folder also contains the templates for the proposals and the following reference documents:

[B81(11)11](http://docbox.etsi.org/Board/Board81/b81_11%20Revised%20STF%20funding%20priorities.doc)      Revised STF funding priorities

[B81(11)35](http://docbox.etsi.org/Board/Board81/b81_35%20STF%20resources%202011%20status.doc)      STF resources allocation in 2011

[B82(11)15r1](http://docbox.etsi.org/Board/Board82/b82_15r1%20Process%20for%202nd%20allocation%20of%20STF%20budget%202011.doc)  Process for the 2nd allocation of ETSI STF budget 2011

Considering the expected large amount of requests, I would kindly ask you to respect the time scale and send your drafts as soon as possible, in order to allow time for the consistency check.

Regards -***Alberto Berrini***