

# STF 522 Kick off call

- Attending
  - György (GR), Gusztav (GA), Finn (FK), Martti (MK), Philip (PM)
- Annotated Agenda
  - Status
    - ◆ no work so far due to administrative delays
  - Planning
    - ◆ **Resources (lead in bold)**
      - ◆ T1 Mapping 152: FK (24), **GA/GR** (69), PM (23), MK (36)
      - ◆ T2 Configuration 8: FK (3), **PM** (5)
      - ◆ T3 Maintenance 15: FK (4), GA (4), PM (4), **MK** (4)
      - ◆ T4 Security and Performance 15: FK(5), **GA/GR** (10)
    - ◆ **Rapporteurs?**
      - ◆ see Work Items (adapt if needed during MTS meeting)
    - ◆ **Deliverable schedule adjustment?**
      - ◆ **4 months delay** from original schedule
      - ◆ milestones from minutes can be kept (except M1?)
      - ◆ M2: May
      - ◆ M3: Sep
      - ◆ M4: Dec
      - ◆ M5: Jan
    - ◆ **Work item timeline (+4 months)**
      - ◆ T1: Jan-Dec
        - ◆ Jan-Feb: discuss state of affairs, select mapping approach
        - ◆ Mar-Apr: identify CRs for TDL/TTCN-3, propose initial mapping for directly mappable elements
        - ◆ May-Jun: ToC, stable mapping for directly mappable elements
        - ◆ Jun-Jul: identify semantic gaps
        - ◆ Jul-Sep: rules for semantic gaps, working draft ready
        - ◆ Sep-Dec: revision and refinement
      - ◆ T2: Jan-Aug
        - ◆ Jan-Feb: clarification of requirements, conceptual solution
        - ◆ Mar-Apr: implementation and validation

- ◆ May-Jun: revision and refinement
  - ◆ T3: Jan-Aug
    - ◆ Jan-Feb: review of existing CRs, solicitation of new CRs
    - ◆ Mar-Apr: propose and discuss solutions
    - ◆ May-Jun: implementation and validation, deadline for new CRs
    - ◆ Jul-Aug: process urgent CRs, revision and refinement
  - ◆ T4: Jun-Dec
    - ◆ Jun-Oct: collect requirements
    - ◆ Oct-Dec: prepare and discuss TR
  - ◆ **Working sessions**
    - ◆ start with 1 session arrange subsequent sessions as required
    - ◆ first session F2F, subsequent discussions mostly online
      - ◆ 4 days, Tue-Fri (start in the afternoon)
      - ◆ Dates:
        - ◆ W6: Feb 6-10
        - ◆ **W7: Feb 13-17** (preferred allowing longer time for preparation)
      - ◆ Location: Göttingen
      - ◆ **TBC by Jan. 18:**
        - ◆ **DONE: check room availability -> available**
        - ◆ **everyone else: check flights and travel arrangements**
- MTS meeting preparation
  - ◆ status report (just started, initial planning)
  - ◆ questions and need for clarification
  - ◆ SG reporting timeline
    - ◆ every 1-2 months
    - ◆ first discussion 1-2 weeks after first working session
- Organisation
  - ◆ **PM: SVN repository: check permissions, set up project location, etc.**
  - ◆ **TODO: discuss preparation for first working session (via e-mail after MTS#70)**
    - ◆ **in order to have enough time to prepare for the working session W7 (Feb 13-17) will be preferable if there are no other constraints w.r.t. rooms and travel**