**Source:** Chairman

**Title:** Draft Agenda

**Agenda item:** 1.3

**Document for:** Approval

# General Meeting Schedule

|  |  |
| --- | --- |
| Day 1: 24 January 2024 | 10:00 – 17:30 |
| Day 2: 25 January 2024 | 09:00 – 17:30 |
| Breaks (tentative, TBD): Morning coffee: 10:30-11:00; Lunch: 12:30-14:00; Afternoon coffee: 15:30:16:00  Unless otherwise agreed at the beginning of the meeting, agenda items are addressed in the order outlined below.  For delegates attending the meeting online, please connect using the following link: <https://meet.goto.com/ETSIMTS> | |

# Call for IPRs

The attention of the members of this Technical Body is drawn to the fact that ETSI members shall use reasonable endeavours under Clause 4.1 of the ETSI IPR Policy, Annex 6 of the Rules of Procedure, to inform ETSI of Essential IPRs in a timely fashion. This section covers the obligation to notify its own IPRs but also other companies’ IPRs. The members take note that they are hereby invited:

- to investigate in their company whether their company does own IPRs which are, or are likely to become Essential in respect of the work of the Technical Body,

- to notify to the ETSI Director-General all potential IPRs that their company may own, by means of the IPR Information Statement and the Licensing Declaration forms through the ETSI IPR online database application at <https://ipr.etsi.org>.

Only under exceptional circumstances and if instructed by the ETSI Secretariat, paper declarations may be allowed using the forms provided by the ETSI Secretariat similar to the on-line forms. Members are encouraged to make general IPR undertakings/declarations that they will make licenses available for all their IPRs under FRAND terms and conditions related to a specific standardization area and then, as soon as feasible, provide (or refine) detailed disclosures”.

**Antitrust and competition reminder:**

(ETSI Guidelines for Antitrust Compliance, as contained in the ETSI directives):

“The attention of the members of this Technical Body is drawn to the fact that ETSI activities are subject to all applicable antitrust and competition laws and that compliance with said laws is therefore required of any participant of this meeting including the Chair and Vice Chair. The leadership shall conduct the present meeting with impartiality. In case of questions, it is recommended that you contact your legal counsel”.

# Day 1

## 10:00-10:30 OPENING

### Welcome address from the host and roll call of delegates (all)

### Call for IPR + antitrust and competition reminder (Chair)

### Adoption of the agenda (Chair, Technical Officer)

* MTS(24)091001 Draft Agenda for MTS#91 (TC MTS Chair)
  + MTS(23)090012 MTS#90\_Meeting Report
* Approval of report from previous meeting (Chair, Technical Officer)
  + The minutes of MTS#90 were approved electronically through remote consensus. (TC MTS Chair)

### Review of action list (Chair, Technical Officer)

### Election of TC MTS Chair

## 10:30-11:00 ETSI MATTERS AND EXTERNAL RELATIONS

### Reporting from ETSI GA, Board and OCG (Chair, Technical Officer)

### Reporting on ETSI Partnerships involving TC MTS (Technical Officer)

### Status update on partner activities (Technical Officer)

### Status update on EU-funded projects (Technical Officer)

### Funded activities planning (Technical Officer)

### Liaison statements (Technical Officer, Chair)

## 11:00-12:30 MTS TST (Chair: Sascha Hackel)

### EU research project on secure-by-design supply trust chain and potential NWI (Sascha Hackel)

### Status update on TTF proposal and roadmap “Conformance and Interoperability Test Specification Development – Survey and Future Directions” (Marija Jankovic)

## 13:30-15:30 TTCN-3 (Jens Grabowski)

### TTF032 Milestone B

### Status update on TTF proposal for major revision

### WI review and WI proposals for the major revision

### Feedback on TTCN-3 open workshop

## 15:30-17:30 AI TESTING (Jürgen Grossmann, Dorian Knoblauch)

### Status of TR 103 910

### Status of TS 104 008

### Status update on TTF proposal and roadmap “Harmonized Documentation Scheme for Trustworthy AI”

### AI standardisation on the European level (Taras Holoyad)

# Day 2

## 09:30-10:30 UCAAT (Nathalie Kounakoff)

### UCAAT 2023 Debrief

### Plan for next UCAAT edition and decision on timeframe

## 10:30-12:30 TDL (Andreas Ulrich)

### TTF034 status update (Martti Kaärik)

### TDL Roadmap

## 14:00-15:00 MEETING WRAP-UP (Chair, Technical Officer)

### Marketing, communications, and internal reporting

### Review of TC MTS Activity Report for 2023, new topics for 2024

### Review of pending contributions requiring approval (WI, LS, Deliverables)

### Status of actions at end of the meeting

### Dates of next meetings

### AOB

### Closing of the meeting